Dr. Gruner, Dr. Meeker, Dr. Sanders Dr.

Hussain, Dr. Turner, Dr. Hanks, Ms. Fitzsimmon, Dr. Loomis, Dr. Colema, Dr. Wierzbicki

Absent: LTC LamonDr. PowersLTOMorris, Dr. Habel

Guests: Dr. Kim Littlefield, MsLynne Chronister

Dr. Wierzbicki announcettle appointment of Dr. Lisa Turner as Interim Chair of Psychology Jack Shledy-Tremblayhas been appointed Chair of the Department Resychology

1, 2018 Faculty interested in attending this meeting should contact Dr. Wierzbicki or Dr. Clive Woods, Associate Dean in the College of Engine him drynne Chronisterpdated Chairs on ponsored activity for departments and the college Proposals and awards are down from previous years. Kim Littlefield informed Chairs of internal funding programs sponsored by the Office of Research and Economic Development (ORED) There was discussin on return or organt investment calculations ack of data submitted by faculty and NSF research and education missions. Wierzbicki will meet with science Chairs to discuss possible initiatives to revitalize grant writing upport

3. The University had a 6.76% decrease in enrollment for the spring 2018 semester when compared to spring 2017. The College had \$\overline{a}\$.64% decrease in undergraduatenrollment and a 3.1% decrease in undergraduated thour production. There was a 4.48% decrease in graduate enrollment and decrease of 7.58% in graduate credit hour production. Chairs received enrollment reports for reviewhere was discussion about enrollment at

Chairs were urged to spendrids bleis reliable strain and classroom equipment. The College received only \$,9000 in summer revenue for the 2017 summsermester, which is a decrease from the previous summetr will be hard to estimate 2018 summer reversumes. Pell grants will be available for summer, but overall enrollment has decreas to College ow has 265 fulltime facult

- 8. A list of all 9month, full-time faculty who will be teaching during the May and summer semesters, including assigned courses, part of term, and credit/contact hours paid, is due from plantments by March 23, 2018 he 2017 Maymester generated title money for the College hairs were asked to an age full time faculty loads for the Maymester and summer semester blooking at previous patterns where sponding § } § μ v § [ν () Œ μ courses Chairs should contact Dr. Wierzbicki to discuss the rehiring or terminating OYO facultime faculty members are allowed to teach two courses during the summer and one additional course (up to four credit/contact hours) during Maymester Alternative contracts will be issued to faculty members for courses that do not produce revenues to cover factly salaries.
- 9. Chairs were reminded that annual reviews for all probationary faculty members must be signed by faculty members v μ u] š š š } š Ø fice by A p•il 10, 2018. M•probationary reviews for probationary faculty members must be signed by facults Ç v μ u] š š š } f is Ø by Mar († 16, 2018.
- A newDirected Studies Award Programas announced by Dr. Wierzbiα©hairs will submit a request to reward faculty for their paticipation in Directed StudiesThere will be four \$1,50ρ rofessionaldevelopmental awards for faculty who have distinguished themselves in teaching melipirected StudiesThis spring, the College funded 14 out of 31 submitted Summer Development Awardroposals and 6 out of 1 submitted Support and Development Awardproposals FacultyAwards increased to \$1,50ρ and the v [• > š μ Œ Œ Á Œ] v Œ Carr was apointed as General Education Coordinats tring this fall, the College will fund a Gen Ed Award for \$1,500. Also a new policy on Team Teachingwas announce by Dr. Wierzbickiwhere faculty who teach a course together, over a cycle based on the time contributions, will receive cedit at the end of the completed cycle. Chairs must approve the request for team teaching rior to faculty teaching the course.

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- 11. Dr. Coleman shared the TracDat Report update with Chairs. At least 50% of the results needstighted for Action PlanningChairs are to reviews of Resulton Action Planning and be sure they indicate a contextrategy for improvement. Follow ups for assessments should be completed prior to spring break.
- 12. The Employee Annualund is now known as SOUTHFUND nations to undergraduate scholarships are must dollar for dollar. Each expartment representative shuld talk with faculty and staff members about making a contribution.