

- ii. With the approval of the Director of Graduate Studies and under the supervision of your Dissertation Committee Chair, directed study (CIS 694) hours may be taken to complete preliminary preparation for the dissertation study. These hours may be substituted for CIS 799.
- iii.

vii.

used to support students who are presenting their accepted papers at the conference.

- b. Students working on funded research grants may also have limited travel funding available as part of the grant budget.

3.

5. A successful defense of your prospectus **MUST** be completed before

process will be iterative and cyclical – be sure you allocate sufficient time in your schedule for the entire review process.

1. Chair Review - You will write portions or chapters of it at a time, submit it to your Committee Chair for review and feedback (this may take 1-2 weeks), make corrections, and submit again for additional review and feedback.

- a. The chair is responsible for ensuring that the dissertation has been checked for plagiarism through TurnItIn.com, or another similar program.

2. Committee Review - Once the document has the approval of your Committee Chair, it will be sent to the entire committee for their review and feedback (this may take 1-2 weeks), make corrections, and submit again (s)2 t9z trre 1f-1a6205 Tc7 r a.T (ubm)46a62e.uS(r)14Y2 10 (o)2.u

- 2.

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- 5) **Graduation** – PhD students must apply for graduation for the term they submit their finalized and approved dissertation to the USA Graduate School. For specific information see the [Registrar's Website](#).
- a. Due to the cyclical review process and the graduate school submission deadlines, it may not be possible to know which semester you are going to graduate until after the posted graduation application deadline.
 - b. Many PhD students complete a [Late Graduation Application](#) to avoid having to apply for graduation multiple times, as the graduation fee is required to be paid every time you apply for graduation. This does incur a small late fee.
 - c. PhD students who participate in the USA Graduation ceremony will be hooded on stage by their Dissertation Committee Chair, or other committee member if the Chair is not available.